CERT ASSOCIATION OF ILLINOIS
CONFERENCE CALL – May 6, 2019 / 1:00PM
Call-In: 888-494-4032 - Access Code: 6826617442

1. Welcome and Introductions

2. Approval of Minutes from April 8, 2019 Conference Call

3. Networking

    a. Group email has been created.

    b. Excel document has been created.

    c. "Basecamp" through Serve Illinois. (Michelle Hanneken)

    d. Facebook (Group or Page). *Moving forward, looking for someone to stand-up the page and be an Admin. Could be more than one person.*

    e. Web Site. *Moving forward, looking for someone to stand-up the web site and keep it up-to-date. Could be more than one person.*

    f. Newsletter. *Moving forward, looking for someone to create a newsletter (Quarterly?). Could be more than one person.*

    g. Sharing best practices and ideas (training, funding, marketing, recruitment, tracking volunteer hours, community events, volunteer recognition, SOP, etc…) can all be done by-way-of the above.

4. Training

    a. Prairie State CERT Challenge – September 21, 2019 at the Cook County Public Health Facility in Oak Forest, IL (Cicero Ave. & 159th Street).

    b. Teams that would be willing to extend an invitation to other teams to attend monthly training events? Information can be communicated via email or through Basecamp.

    c. CERT Association of Illinois hosts a training event. Does NOT have to be elaborate.

5. Annual (Training) Conference

    a. As we move forward, please start thinking about potential venues, featured speakers, breakout sessions, and overall conference format.

6. Mutual Aid

    a. Establish formalized guidelines for mutual aid assistance throughout the State of Illinois.

        i. Serve Illinois?

        ii. Illinois Emergency Management Agency?

        iii. Illinois Voluntary Organizations Active in Disaster (IL VOAD)?

        iv. Northeast Illinois Community Organizations Active in Disaster (NEIL COAD)?

7. Membership (will provide some direction for our By-Laws)

    a. Who should be a member?

        i. Team membership. Must be a recognized team (in good standing with Michelle and Serve Illinois as well as FEMA)?

        ii. Individual membership. Must have an affiliation with a recognized team? Can be anyone that has completed the CERT Basic Course? Anyone with an interest in CERT and the advancement of CERT in Illinois?

        iii. Corporate membership. A business (ex. ProPac) that supports the mission of CERT and our Association?

    b. Organization of Association (will provide some direction for our By-Laws)

        i. Board of Directors – number of Directors?

        ii. Structure – by Region (North, Central, South)? How many per Region?

        iii. Executive Board - President, Vice-President, Secretary, Treasurer, etc… Terms of office and duties to be discussed and determined.

        iv. Committees - Membership, By-Laws, Nominating, Training, Communication, etc. Start thinking about committees, membership, committee chair(s)

8. By-Laws and Memorandum of Understanding

    a. By-Laws and Memorandum of Understanding (MOU)

    b. Can we form an ad hoc committee to work on By-Laws?

        i. Latesha Tubbs can you be a part of this and / or lead this group?

9. Not-for-Profit / 501 (c) (3) Status

    a. Can we form an ad hoc committee to work on 501 (c) (3) Status?

        i. Gayle Lundeen can you be a part of this and / or lead this group?

10. Establishment of a Database for Team Resources

    a. Edgar Rodriguez can you elaborate on this and help move it forward?

11. Miscellaneous

    a. Karen Flanagan / Elgin CERT: Teen CERT (as well as Basic CERT) training content needs updating. Cited the example of including Stop the Bleed in the curriculum.

        i. *There was an update from FEMA at the National CERT Conference in Naples, FL. Does anyone have additional information as to when the new content will be released?*

    b. Karen Flanagan / Elgin CERT: Recently attended the Illinois Safe School Conference. There is a series of emergency preparedness training courses for K-12 as well as higher education institutions now available. The courses were developed by Ron Ellis who served as the Director for the School and Campus Security Training Program that was co-sponsored by the Illinois State Board of Education, ITTF and ILEAS.

12. Next Conference Call or In-Person Meeting?

13. Adjournment