



CERT ASSOCIATION OF ILLINOIS
CONFERENCE CALL – February 25, 2020 / 1:30PM
Meeting Minutes

WELCOME AND ROLL CALL

Dan Martin called the meeting to order at 1:30pm and welcomed those on the call. Roll call was taken and the following were in attendance:

- Billings, Trish - Milton Township
- Brooks, Connie - LaSalle County Emergency Management Agency
- Clifford, Kurt - Hanover Township Emergency Services
- Crawford, David - Northbrook Fire Department
- Drendel, Beth - North Aurora Police Department
- Erwin, Keith - Naperville Fire Department
- Flores, Fernando "Frank" - Palos Park Police Department
- Frizelis, Rich - Chicago Police Department - 12th District Community Policing Office
- Frohn, Laura - Naperville Fire Department
- Gaonkar, Gaurav – Village of Oak Park
- Hanneken, Michelle - Serve Illinois Commission
- James, Randy - South Lake County Regional CERT
- Keen, Linda – Carol Stream Police Department
- Lapcewich, Dean - Milton Township
- Lehrman, Diane - Milton Township
- Lynch, Michael – Milton Township
- Martin, Daniel - Village of New Lenox
- Mason, Phillip – Cook County Department of Emergency Management and Regional Security
- McKellar, Andy - Madison County Emergency Management
- Moore, Jeanine – Milton Township
- Moos, Mike - Sherman Emergency Management Agency
- Small, Marc - Long Grove Fire Protection District
- Stejskal, Pat - Fremont Township
- Tubbs, Latesha - City of Chicago Office of Emergency Management and Communications
- Ulaskas, Randy - Village of Monee
- VanBladel, Mike - Round Lake Beach Emergency Management Agency
- Wilson, Rich - Buffalo Grove Emergency Management Agency

APPROVAL OF MINUTES FROM JANUARY 28, 2020 CONFERENCE CALL

Dan advised that the Minutes from the January 28, 2020 Conference Call were previously distributed to

members via email. Dan asked for a motion to approve the Minutes. Rich Wilson made a motion to approve the Minutes, followed by a second from Marc Small. There was no discussion following the motions and the Minutes were approved by a voice vote with no objections.

OLD BUSINESS

Membership Document

Dan Martin announced that there are now 68 members listed on this document. Our Association continues to grow as Naperville has added a few folks to the roster.

PLEASE encourage your volunteers / members to get others involved with our Association. Please have them send an email to Dan with their contact information so they can be added.

Last, Dan stated that recruitment efforts are still needed in Central and Southern Illinois. Members were encouraged to reach out to any contacts in these areas for possible interest in joining.

Geocoding CERT Teams / Association Members

Dan commended Edgar Rodriguez for his work on this application.

Dan offered insight to the new members on the call some highlights of using this application. To see where our Teams / Members are located, follow this link:

<https://wiugiscenter.maps.arcgis.com/apps/webappviewer/index.html?id=2fc5e94cf46940cf864940bcf83435f2>

“Basecamp”

Dan Martin stated that “Basecamp” is a message board as well a mechanism for dissemination of CERT related information (via email) and that the application is a location where interactive communication can be performed along with it being used as a repository for documents such as the Bylaws, Newsletter, and Meeting Minutes and Agendas.

Michele Hanneken instructed us to use the Reply / Reply All options when communicating within Basecamp.

As we take on new members, “Basecamp” will be updated accordingly. Please contact Dan Martin or Michele Hanneken for any new members needing to be added.

New Milton Township members confirmed that they are receiving Basecamp communications.

Facebook Page

Dan Martin announced that we are at 452 “Likes” as of February 24, 2020. Page “Reach” 1,493 in the last 28 days resulting from more posts, which is translating into more “Likes,” Followers” and interaction. Good job!

Dan added that we should continue to “Like” and “Share” the page, which is

<https://www.facebook.com/CERTAssociationofIllinois/>

Any content that members feel should be added to the site are encouraged to contact the Facebook Page Administrators:

1. Tonya Balla balla93@sbcglobal.net
2. Beth Drendel brdrendel@gmail.com
3. Dan Martin dmartin@newlenox.net

Web Site (eventually <https://www.certillinois.com/>)

The Web site is available for review via this link <https://www.certillinois.com/?ucp-access=9fba33af>

Dan Martin instructed the membership that this is a work-in progress and that additional meetings with the Administrator is needed in order to bring this project to completion.

Dan also stated that since the site is still in its build stage, the link should not be shared as of yet.

Send comments, ideas, and suggestions to Dan Martin ASAP so changes can be made and we can open the site up to the public.

CERT Association of Illinois Newsletter

Kurt Clifford announced a “soft” deadline for the June Newsletter is the end of May but late submissions might be able to be added to the June publication.

Kurt noted that the majority of the content so far has been obtained by seeking out and using content from the social media sites of the membership. This should decrease as more members submit content.

Content and photos can be uploaded to “Basecamp” for the newsletter team to work with.

Email content to Kurt Clifford kclifford@hanover-township.org if you are still unfamiliar with Basecamp but Kurt still offered insight into how to submit content via Basecamp.

Publication schedule is March, June, September, and December.

CERT Association of Illinois By-Laws

Latesha Tubbs stated that grammatical errors in the document have been corrected and that a final draft will be ready soon to be published.

Training Committee / Training

Rich Frizelis announced a possible Training Symposium Day in June and that discussion is needed on that. An idea for near training classes would be a Disabilities in Disasters.

Rich is also looking at a way to send out the current list of training topics to see what the membership is interested in and on what days of the month those training days would be.

2020 Prairie State CERT Challenge

Dan Martin noted that the Planning Team will have their first conference call on Thursday, February 27, 2020 to discuss this year’s event.

A possible location for the PSCC this year might be the Cook County Public Health building in Oak Forest for the October 24th date but his is tentative.

Members of the CERT Association of Illinois are encouraged to get involved with the 2020 event in some capacity (Evaluator, Station Facilitator, Send a Team, etc....).

CERT Train-the-Trainer

Michele Hanneken stated that a 3rd location is still to be determined for 2020 classes; one in Chicago, the second in Milton Township with that 3rd location TBD.

Any scheduled Train the Trainer classes would be posted on the IEMA website.

CERT Basic Curriculum Release <https://www.ready.gov/cert>

Michele Hanneken informed the membership that there are 3 classes in scope so far and any confirmed classes are posted on the IEAM website.

<http://public.iema.state.il.us/iema/training/Course.asp?CourseID=3140>

A discussion held on how to incorporate the old and new curriculums.

The recommendations stated -

1. was to not mix the old and new curriculums.
2. was that approved new, non-curriculum classes can be added but no classes from the curriculum should be deleted.

Publication Order Form

<https://www.ready.gov/sites/default/files/Publication%20Order%20Form%202020%20V3%202020.01.07.pdf>

Instructor Guide

https://www.ready.gov/sites/default/files/2019.CERT_.Basic_.IG_.FINAL_.508c.pdf

Participant Manual

https://www.ready.gov/sites/default/files/2019.CERT_.Basic_.PM_FINAL_508c.pdf

2020 National CERT Conference <http://2020nationalcertconference.com/>

Dan Martin stressed that building attendance for this event can add positive exposure and could add insight on how the Association might host a conference in the future.

Registration

<https://attendify.co/2020-national-cert-conference-3VipCvx>

Oasis Hotel and Convention Center

<https://springfieldoasis.com/>

Hotel Reservations call 1-888-532-4338

Interim Board of Directors

The Interim Board of Directors will hold a first meeting, hopefully in the next 30_days.

Directors:

The Interim Board members are:

Balla, Tonya - Mundelein Fire Department

Clifford, Kurt - Hanover Township Emergency Services

Gaonkar, Gaurav - Village of Oak Park

James, Randy - South Lake County Regional CERT

Martin, Daniel - Village of New Lenox

Moos, Mike - Sherman Emergency Management Agency
Small, Marc - Long Grove Fire Protection District
Tubbs, Latesha - City of Chicago Office of Emergency Management and Communications
Wilson, Rich – Buffalo Grove Emergency Management Agency

This Interim Board will need to be “Board Members at Large” since specific board member responsibilities and oversight to specific committees haven’t been determined.

NEW BUSINESS

None

GOOD OF THE ORDER /Best Practice

None

NEXT CONFERENCE CALL/MEETING

The next Conference Call will be on **Tuesday, March 24, 2020 / 1:30pm**. Call-in / Access Code information will be sent out via email and will be posted on the Meeting Agenda as well.

ADJOURNMENT

The conference call ended at 2:30PM