



**CERT ASSOCIATION OF ILLINOIS
INTERIM BOARD MEETING
ZOOM MEETING – September 20, 2021/7:00PM
MEETING MINUTES**

WELCOME AND ROLL CALL

Rich Wilson called the meeting to order at 19:00 and the following were in attendance:

Balla	Tonya	Mundelein Fire Department
Billings	Trish	Milton Township
Clifford	Kurt	McHenry County EMA
Frizelis	Rich	Chicago Police Department - 12th District Community Policing Office
Moos	Mike	Sherman Emergency Management Agency
Wilson	Rich	Buffalo Grove Emergency Management Agency
Guest Attendees		
Briody	Tim	Lake County
Brooks	Connie	LaSalle County Emergency Management Agency
Hanneken	Michelle	Serve Illinois Commission
Lehrman	Fred	Milton Township CERT
Mills	Gary	Buffalo Grove CERT

APPROVAL OF MINUTES FROM APRIL 19, 2021 CONFERENCE CALL

Interim Board Chair Rich Wilson advised a quorum wasn't reached so approval of the minutes will be tabled to the next meeting.

COMMITTEE REPORTS

Outreach

Interim Board Member Kurt Clifford informed all attendees of the Outreach status. Kurt Clifford noted that the 4 Committee members are consolidating all current activity into one status report. This report will allow the Committee to then regroup and act upon any jurisdictions that haven't been contacted yet or that need to be followed up on.

Committee member Tim Briody noted that some groups exist in the Springfield area and would need be followed up on.

A question was raised by Interim Board Member Rich Frizelis to Association Member Michelle Hanneken.

Q. Are there any additional lists of contacts that the Outreach Committee can use in addition to the current contact list being used?

A. per Michelle Hanneken, there aren't any other lists and the one that's being used is very old and not updated.

Training

Training Committee Member Trish Billings (Milton Township CERT) updated all attendees on the CERT Association training activities.

Trish Billings stated that the Train-the-Trainer (TtT) class is scheduled for November 13th & 14th in the western suburbs but the exact location is still to be determined.

Trish Billings noted that the May TtT students have not received their certificates to date.

Michelle Hanneken (Serve Illinois) replied that this has been remedied by IEMA and the certificates have been sent to the students.

Trish Billings informed all attendees of the upcoming CERT Virtual Challenge on November 6th and the instructional and informational sessions scheduled.

- Greg Dydra of ABC Channel 7 Weather will talk about the recent tornadoes in Woodridge.
- ComEd will discuss their involvement in the recovery of the Woodridge tornado outbreak.
- A presentation of the EOC setup for the recovery effort will be presented.
- Charlotte Hazel from the American Red Cross will present an overview of Volunteer & Donations Management
- Interim Board Member Rich Frizelis will present an overview of Damage Assessment.

Trish Billings also informed all attendees of the September 28th training for the CERT Association Regular Membership meeting which will be "Chicago Marathon/Runner's Aid"

A question from Interim Board member Mike Moos was asked.

Q. Are there any fliers or brochures that can be put on the Association's website on this topic?

A. Trish Billings replied that TtT information is supplied by Michelle Hanneken and that the Prairie State Challenge information is still being worked on. A tentative date for the Prairie State Challenge is October 6th.

Interim Board Member Mike Moos added that the information will be posted once both are delivered to him.

Trish Billings informed all attendees that the Step-by-Step document for a CERT Startup has been approved. Interim Board Member Mike Moos replied to Trish Billings that the document was sent out for approval by Trish before approval by the Board.

Interim Board Member Rich Wilson stated that the Step-by-Step document can now be sent to the Board for approval.

A question was raised by Interim Board Member Rich Wilson.

Q. Is there a status on Elburn starting a CERT group?

A. Trish Billings stated that the Fire Chief and the Police Chief both took the CERT class and will now attend the TtT class in November.

Trish Billings also noted that she will assist in Elburn's first CERT class.

OLD BUSINESS

Interim Board Membership

Interim Board Member Rich Wilson asked if the Board now wants to review the resumes and letters of intent from the Board candidates or do this at a separate meeting and then set up interview dates.

Interim Board Member Mike Moos stated that if the documents are available now, we can then forgo the interviews but will agree to interviews if all of the Board agrees.

Interim Board Member Kurt Clifford stated that the previous Interim Board meeting minutes reflected that the current Board will look over the submitted resumes and letters and interview them after this.

Rich Wilson announced to the attending Board candidates, Tim Briody (Lake County CERT) and Connie Brooks (LaSalle County EMA) that they then should then send their resumes to the current Interim Board.

Interim Board member Rich Frizelis made clear that Connie Brooks is attending this meeting to deliver information and not as a Board candidate. Rich Wilson acknowledged the correction.

Gmail situation for Association Member Phil Mason

Interim Board member Kurt Clifford stated that Phil Mason (Cook County EMA) is OK with using his email address for Outreach correspondence.

Interim Board Member Mike Moos added that, if needed, an additional Gmail account can be created for the Outreach Committee and other Committees going forward.

Interim Board Member Rich Wilson replied that since Phil Mason is OK with using his email account, we can hold off on creating additional accounts.

CERT Startup (Step-by-Step) document

Interim Board Member Mike Moos informed all attendees that he updated changes to Trish Billings' CERT Startup document and advised Trish Billings to look over those changes.

Mike Moos then advised Trish Billings once she approves, he will send it to the Board for approval.

Interim Board member Rich Wilson stated he has seen the changes to the document and approves of the changes and to then send it out to the remaining Board members for approval.

A question was asked by Interim Board Member Rich Frizelis.

Q. Can we add Michelle Hanneken (Serve Illinois) and Connie Brooks (LaSalle County EMA) to the approval list for the Step-by-Step document?

A. Interim Board member Mike Moos agreed.

Information from Association Member Connie Brooks

Association Member Connie Brooks (LaSalle County EMA) informed all attendees of Information she received pertaining to IEMA and IESMA discussing the absorption of the CERT program into the IESMA-EMAT component.

Michelle Hanneken (Serve Illinois) stated that she will try and find out more information on this. Interim Board Member Mike Moos stated that he will be glad to work with Michelle Hanneken on that.

Interim Board Member Rich Wilson stated that he has no objection with Mike Moos helping to find information on this topic.

NEW BUSINESS

Update From Michelle Hanneken.

Michelle Hanneken (Serve Illinois) updated all attendees of her current status.

Michelle stated that IEMA is more active in CERT again but to what extent is unknown to her and how it will affect her responsibilities going forward.

Michelle did state that she intends to keep momentum going with the CERT program and in addition, the CERT Association of Illinois.

Michelle Hanneken plans to run for election with the National CERT Association but will keep energy into the CERT Association.

NEXT VIDEO CONFERNECE CALL/MEETING

Next Regular Meeting Tuesday September 28 2021 7:00 pm

Next Interim Board Meeting Monday October 18 2021 7:00 pm

Next Regular Meeting Tuesday October 26, 2021 7:00 pm

Good of the Order

None

ADJOURNMENT

Board Member Rich Wilson called the meeting at 20:15 with a motion. All attendees agreed with no dissensions.

Minutes respectively submitted by Interim Board Member Kurt Clifford (McHenry County EMA)